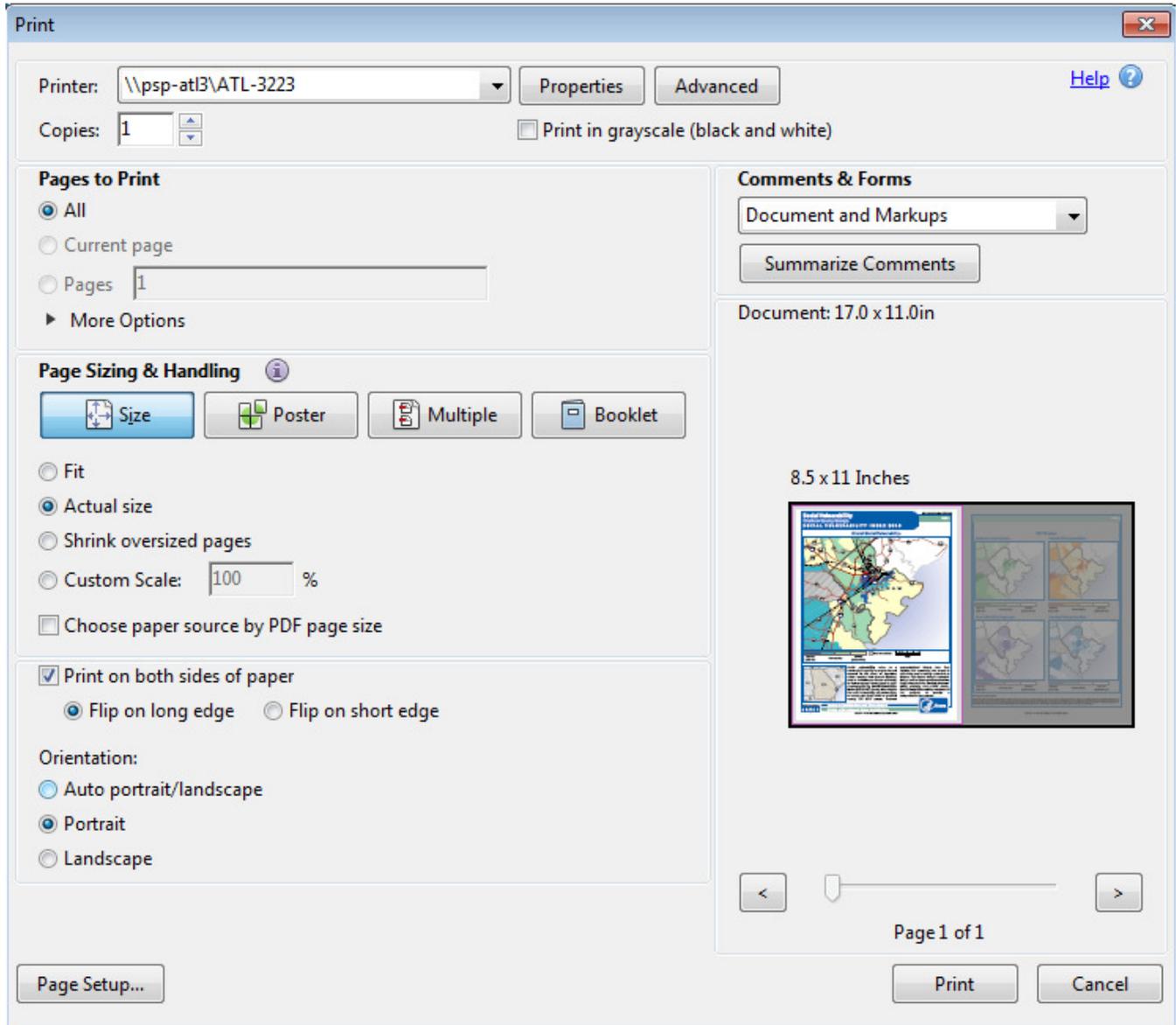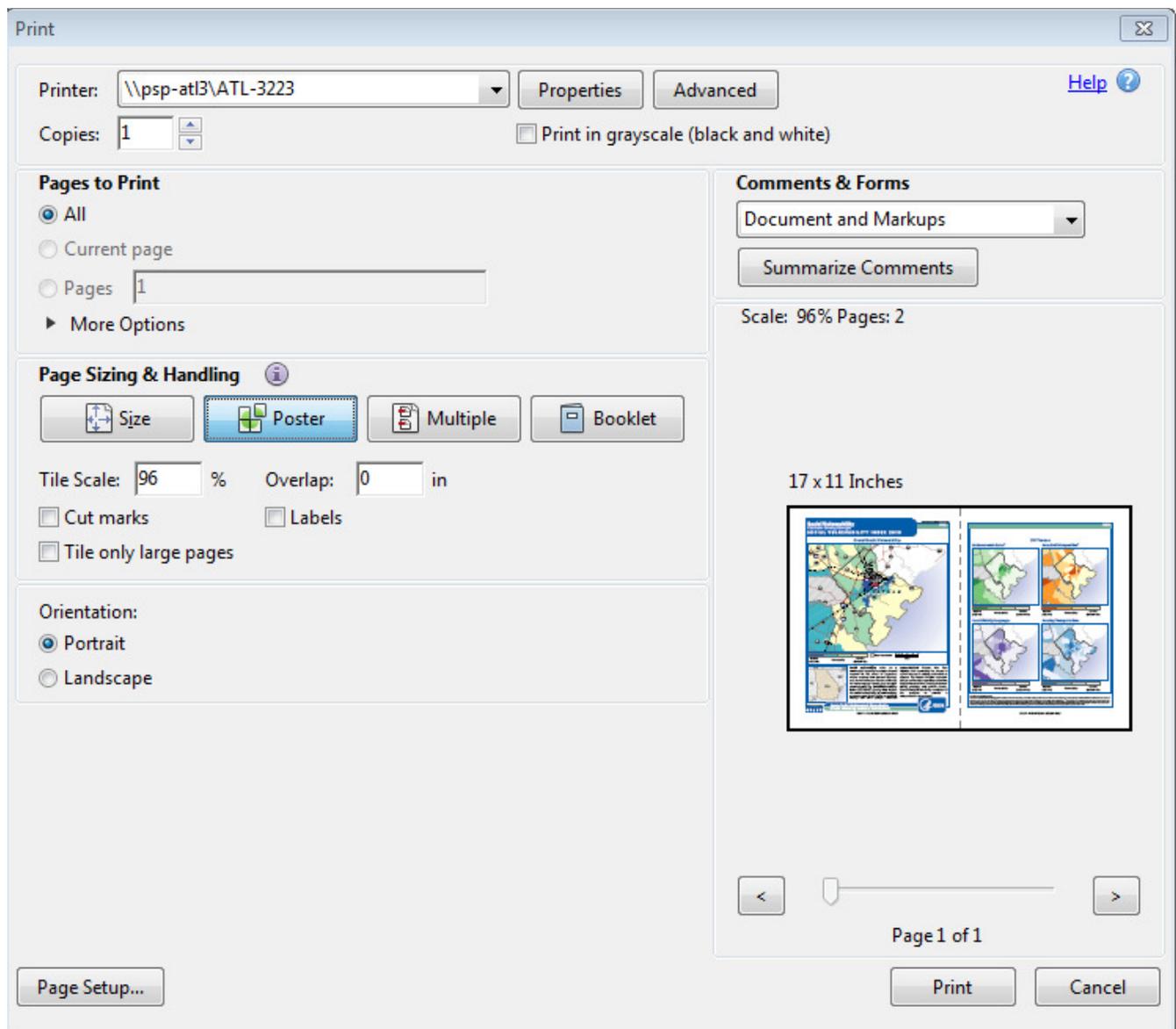# Printing Tips

The PDF is 11" X 17." If you want to print to an 11" X 17" page, print as usual, using a landscape orientation.

To print to two 8.5" X 11" pages, do the following:

1) In the Print dialog box, make sure the Size is set to **Actual size** and the Orientation is **Portrait**.

Print

Printer: \\psp-atl3\ATL-3223 ▼   Properties   Advanced   Help ?

Copies: 1 ▲▼   ☐ Print in grayscale (black and white)

Pages to Print
◉ All
◯ Current page
◯ Pages 1
▸ More Options

Comments & Forms
Document and Markups ▼
Summarize Comments

Document: 17.0 x 11.0in

Page Sizing & Handling ⓘ

[Size]   [Poster]   [Multiple]   [Booklet]

◯ Fit
◉ Actual size
◯ Shrink oversized pages
◯ Custom Scale: 100 %
☐ Choose paper source by PDF page size

☑ Print on both sides of paper
   ◉ Flip on long edge   ◯ Flip on short edge

Orientation:
◯ Auto portrait/landscape
◉ Portrait
◯ Landscape

8.5 x 11 Inches

< ▮————————— >

Page 1 of 1

Page Setup...   Print   Cancel

2) In the Print dialog box, click on **Poster.** Set the Tile Scale to **96** and the **Overlap** to **0.** Make sure the Orientation is Portrait.

3) Click Print to print the two pages.

Note: The pages will be slightly smaller than the original (96% the size).